

Owners Association of Murphy Farms, Inc.

ACC CHANGE REQUEST FORM – Rev 1-2009

Please use this form if you are going to make any addition, alteration, improvement, installation, modification, redecoration or reconstruction of or to the Property, if it will be visible from the street or from another lot. The ACC has the right, but not the duty to evaluate every aspect of construction, landscaping, and property use that may adversely affect the general value or appearance of the Property. All improvements on a lot must (1) comply with any applicable city ordinances and codes, (2) have a building permit issued by the city, if the type of improvement requires a permit, and (3) have the ACC's prior written approval.

Please refer to Owners Association of Murphy Farms Declaration of Covenants, Conditions and Restrictions - Articles 3, 4 & 8 and Appendix B. These documents are online at: www.murphyfarms.org. Please contact any Board member or the ACC committee or the management company if you have any questions or need additional assistance.

Submit to: Robert Rathmell, ACC Chairman
 401 Love Bird Lane
 Murphy, TX 75094
 Tel: (972) 881-3831
 Email: ACC@murphyfarms.org

Date Received:
FOR ACC USE ONLY

Homeowner Name:		Date:	
Address:		Telephone:	
		Email:	
Date Work to Begin:		Estimated Complete Date	

GENERAL DESCRIPTION OF WORK TO BE PERFORMED	
Include dimensions, shapes, colors and location. *Attach drawings/plans, photographs or sales brochure illustrations of desired addition and/or modifications. Attach city issued building permit (if required). SUBMIT TWO COPIES OF THIS FORM AND ALL ATTACHMENTS TO THE A.C.C.	
Material(s) to be used:	
Color of material(s):	

FACING AND ADJACENT NEIGHBOR STATEMENT	
The undersigned adjacent OWNERS have no objections to the proposed improvement	
#1 – Owner signature :	Date & Address:
#2 – Owner signature:	Date & Address:
#3 – Owner signature:	Date & Address:
#4 – Owner signature:	Date & Address:

Anticipated response time is 10 – 14 business days. One signed copy of your request and plans will be returned to you. If approved, YOU MUST submit a "Notice of Completion" (attached) once the above improvements have been completed. If you do not complete your changes within 90 days from the application date on this request, you must submit a new Architectural and Landscape Change Request Form or variance form.

ARCHITECTURAL CONTROL COMMITTEE USE		
<input type="checkbox"/> Approved as presented		
<input type="checkbox"/> Approved with the following qualification(s):		
<input type="checkbox"/> Rejected for the following reason(s):		
Date of Decision:		By: